



Aedis Regulatory Services Ltd
3 Benton Terrace
Jesmond
Newcastle upon Tyne
NE2 1QU

Building Regulations 2000

Application No

T **0777 9247399**
 F **0871 5227039**
 E info@aedisrs.com

Site Address	UnitNo/Name		Phone No
	No/Street		
	Locality		
	Town		Postcode
Name & Address of Client	Name		Phone No
	No/Street		
	Locality		
	Town		Postcode
Name & Address of Agent	Name		
	No/Street		
	Locality		
	Town		Postcode
Telephone Number of Agent			Fax Number
Email address of Agent			
In whose name should invoices be addressed and sent?	<input type="checkbox"/> Applicant at site address <input type="checkbox"/> Applicant at Applicant address above <input type="checkbox"/> Agent		Invoice query contact name Phone No
Description of the work			
In which Local Planning Authority area is the site?			
What is the capital value of the work?	£		
If there is new drainage , where will this discharge?	Foul..... Surface Water.....		
Is there to be a new connection to a public sewer ?	<input type="checkbox"/> No <input type="checkbox"/> Yes – in which case, the location of the FOUL and SURFACE WATER connection(s) should be clearly shown on the site plan enclosed.		
Are you aware of a foul or surface water public sewer below or within 3 metres of the proposal?	<input type="checkbox"/> No <input type="checkbox"/> Yes – in which case full details and position(s) should be shown on a site plan and enclosed with this application form		
Site Plan to 1:1250 scale	<input type="checkbox"/> Site Plan enclosed In the case of an extended or new building , or a new connection to a PUBLIC sewer , should be marked on the 1:1250 site plan		

Fee Offer

This Agreement relates to and shall be deemed to include the whole of the Terms of Appointment, a copy of which I have received, together with the details, applicable to the project, as set out below and which the services specified in the Schedule of Services will be provided by the Approved Inspector.

The law in England and Wales and the jurisdiction of the Courts in England and Wales apply to this Agreement

In consideration of the provision of the agreed services, I agree to provide:-

- 1) A reasonable estimate of the cost of each of the works (where applicable) which is based on:
 - a) An amount which relates to the 'building work cost' (except any external landscaping, furniture and fittings, decorative finishes). This figure should include the cost of labour and materials which would normally be provided by a contractor in business. If there is any dispute regarding the estimated cost, the RICS cost information figure shall be used to determine the estimate.
 - b) Should the estimate rise as a result of variations howsoever caused, the fee may be adjusted accordingly during the period of the contract
- 2) A site location plan and detailed working drawings in duplicate and structural calculations as necessary.
- 3) Unless specific fees and payment dates have been agreed, fees are based on the contract value as detailed above and are payable:
 - a) 25% with this application. Upon receipt of the application as the first instalment, the Initial Notice will be served on the appropriate local authority. Plans Certificates will be available if required when plans are able to be approved.
 - b) 75% upon commencement of work on site. Should this not be received, site inspections may not be carried out which may prevent the Final Certificate being issued.
 - c) Should the total fee not be received at completion of works on site, the Final Notice will not be available.
 - d) Should advice be sought beyond the scope of the work agreed or the work extends beyond the agreed work boundaries or the estimate of the cost of the work increase, then an additional fee may be payable based on the current hourly rate or the revised estimate, whichever is the most appropriate.
- 4) I hereby confirm the Client's agreement for Aedis Regulatory Services Ltd to sign the Initial Notice on his behalf in relation to this application.
- 5) By signing this form you acknowledge the requirement and will ensure a housing warranty will be place upon commencement of works (if new housing)
- 6) The total agreed fee payable for the Building Control services is £..... plus VAT at the rate prevailing at the time of invoicing.

Signed

Dated